



Project Manager (Level 2)

38.75 hours/week, Monday to Friday, 8:00 am to 4:15 pm, 0.5 hour unpaid lunch break

Salary Range: \$34.78 - \$52.18 per hour (\$70,090.27 - \$105,135.40 per annum)

Proposed Start Date: October 23, 2023

Trial/Probation Period: 2015.00 work hours

The University of Manitoba is a driving force of innovation, discovery and advancement. Our momentum is propelled by our campus community – UM faculty, staff and students whose determination and curiosity shape our world for the better. Our teaching, learning and work environment is uniquely strengthened and enriched by Indigenous perspectives. With two main campuses in Winnipeg, satellite campuses throughout Manitoba, and world-wide research, UM's impact is global.

Discover outstanding employee benefits, experience world-class facilities and join a dynamic community that values reconciliation, sustainability, diversity, and inclusion. We are one of Manitoba's Top Employers and one of Canada's Best Diversity Employers. At the University of Manitoba, what inspires you can change everything.

The opportunity:

The University of Manitoba invites applications for the position of Project Manager (Level 2). This position assists the University Architect with a wide range of project initiatives, including acting as a liaison between design consultants and various UM stakeholder groups, and as project leader/designer for in-house projects, reviewing and monitoring on-going projects.

Project assignments will tend to be larger and more complex projects in Architectural and Engineering Services, and the Project Manager is responsible for all project management related tasks. The Project Manager will engage external design consultants, monitor their progress and provide technical reviews of their work. The position exists to facilitate the effective delivery of capital projects at the University of Manitoba as well as providing technical skills, such as research, planning, programming, design, cost estimates, drawing and specification writing, required in the development and implementation of capital projects on campus.

The qualifications and experience we're looking for:

The Project Manager (Level 2) must have a minimum seven years of design and project management experience and eligible for professional designation in Architecture, Engineering or Interior Design. Additional degrees or certifications in related disciplines, such as project management are an asset, including LEED or other sustainability accreditations. Knowledge of the principles and practices of architecture and design in specific areas, such as building programs, preparation of budgets, concept design and functional planning is required, and must have a comprehensive knowledge of Building Code.



To be successful, the Project Manager (Level 2) must have strong design and organizational skills, and a proven ability to manage a significant number of projects at the same time. It's essential that they be familiar with AutoCAD and be skilled in the research, analysis and development of plans, and the preparation of technical reports and presentations. This includes being skilled in utilizing planning and design software packages. Familiarity with sustainable design strategies is required. Excellent oral and written communication skills are essential.

Why the University of Manitoba?

Along with being one of Manitoba's top employers, we are proud to provide a collaborative and enriching work environment. In addition to a strong compensation package with a competitive salary, the University provides an exceptional workplace that includes:

- Comprehensive group benefits and pension plan.
- Competitive vacation time.
- Employee and Family Assistance Program.
- A full spectrum of professional development opportunities.

Closing Date: September 19, 2023

Applications will only be accepted if you apply on UM Careers.

https://viprecprod.ad.umanitoba.ca/DEFAULT.ASPX?REQ_ID=29178

The University of Manitoba is committed to the principles of equity, diversity & inclusion and to promoting opportunities in hiring, promotion and tenure (where applicable) for systemically marginalized groups who have been excluded from full participation at the University and the larger community including Indigenous Peoples, women, racialized persons, persons with disabilities and those who identify as 2SLGBTQIA+ (Two Spirit, lesbian, gay, bisexual, trans, questioning, intersex, asexual and other diverse sexual identities).

If you require accommodation supports during the recruitment process, please contact 204-474-7195. Please note this contact information is for accommodation reasons only.

Application materials, including letters of reference, will be handled in accordance with the protection of privacy provisions of *The Freedom of Information and Protection of Privacy Act* (Manitoba). Please note that curriculum vitae will be provided to participating members of the search process.
